



## Establishment Committee

**Date:** TUESDAY, 12 JULY 2016  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy the Revd Stephen Haines (Chairman)  
Edward Lord (Deputy Chairman)  
Randall Anderson  
Mark Boleat  
Nigel Challis  
Deputy Billy Dove  
Alderman Peter Estlin  
Deputy Kevin Everett  
Deputy Jamie Ingham Clark  
Jeremy Mayhew  
Sylvia Moys  
Deputy Joyce Nash  
Barbara Newman  
Deputy Richard Regan  
Deputy Elizabeth Rogula  
Angela Starling  
Philip Woodhouse

**Enquiries:** Sacha Than  
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Lunch will be served in the Guildhall Club at 1pm  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the public minutes and summary of the meeting held on 9 June 2016.  

**For Decision**  
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS REPORT**  
Report of the Town Clerk.  

**For Information**  
(Pages 9 - 10)
5. **MINUTES OF THE JOINT CONSULTATIVE COMMITTEE**  
To note the minutes of the meeting held on 9 June 2016.  

**For Information**  
(Pages 11 - 12)
6. **LOCAL AUTHORITY DESIGNATED OFFICER 2015/16 ANNUAL REPORT**  
Report of the Director of Community & Children's Services.  

**For Information**  
(Pages 13 - 16)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
9. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

## Part 2 - Non-Public Agenda

10. **NON-PUBLIC MINUTES**  
To agree the non-public minutes of the meeting held on 9 June 2016.

**For Decision**

(Pages 17 - 18)

11. **OUTSTANDING ACTIONS REPORT**  
Report of the Town Clerk.

**For Information**  
(Pages 19 - 22)

12. **NON-PUBLIC MINUTES OF THE JOINT CONSULTATIVE COMMITTEE**  
To note the non-public minutes of the meeting held on 9 June 2016.

**For Information**  
(Pages 23 - 24)

13. **CITY PROCUREMENT RESTRUCTURE**  
Report of the Chamberlain.

**For Decision**  
(Pages 25 - 34)

14. **UPDATE ON 2016/17 PAY AWARD**  
Director of Human Resources to be heard.

**For Information**

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

### **Part 3 - Confidential Agenda**

17. **CONFIDENTIAL MINUTES**  
To agree the Confidential minutes of the last meeting held on 9 June 2016.

**For Decision**

18. **REVIEW A TEAM WITHIN THE CENTRAL CRIMINAL COURT**  
Report of the Secondary of London

**For Decision**

19. **RESTRUCTURE OF A TEAM WITHIN THE OPEN SPACES DEPARTMENT**  
Report of the Director of Open Spaces.

**For Decision**

20. **STAFF APPEALS COMMITTEE MINUTES**  
To note the minutes of a Staff Appeals Committee held on 20 May 2016.

**For Information**